



10th August 2020

Dear Parents, Carers and Students,

**RE: Exam Results Day – 20<sup>th</sup> August 2020**

I hope that you and your family are safe and well and are enjoying the summer break.

I am writing to let you know the arrangements for Results Day on Thursday 20<sup>th</sup> August 2020.

We plan to invite students into school in small groups or "Bubbles", using the guidance from the DFE regarding infection control measures. Only a quarter of the year group will be allowed on site at any one time on the 20<sup>th</sup> and will be expected to follow the following Infection Control Measures:

Safety measures which students MUST follow on the 20<sup>th</sup> August

**Most importantly – please do not come into school if you or any member of your household show any Covid 19 symptoms. You need to stay at home, get tested and await the result.**

Covid19 Safety Guidelines whilst at school

1. **Whilst on site, if you feel that you are developing any of the Covid 19 symptoms, then you must inform a teacher immediately – you will then be taken to Welfare and your family member will be called to come and collect you.** A member of staff will supervise you whilst you wait; they will be wearing a mask, gloves and an apron. Do not be worried about this – it is to protect both you and them
2. You will be expected to use hand sanitiser before entering the school site
3. Follow Government guidelines on social distancing
4. Clean hands more often than usual
5. Remember to cough into your elbow
6. Try not to touch your eyes/nose or mouth
7. Ensure you use good respiratory hygiene following the 'catch it, bin it, kill it' approach
8. Minimising contact and mixing with students not in your collecting Bubble
9. Follow safer travel guidance for passengers when planning their travel to school, including the wearing of a face mask
10. You are encouraged to walk or cycle where possible
11. Do not congregate at the school gate



## Orchard Park High School

"Inspiring Lives, Building Futures"

More details can be found at:

<https://www.gov.uk/government/publications/what-parents-and-carers-need-to-know-about-early-years-providers-schools-and-colleges-during-the-coronavirus-covid-19-outbreak/what-parents-and-carers-need-to-know-about-early-years-providers-schools-and-colleges-in-the-autumn-term>

Students will be allocated a time slot to collect their results and will enter the school using a one-way system. **Students will not be allowed on site at any other time except for their allocated time and will then not be permitted to enter the school site until after the last Bubble time slot.**

Students will sign in at the main student gate and follow a one-way system to the field to their allocated "Bubble" zone.

**Your allocated time and Bubble is below: (Please refer to email sent 10<sup>th</sup> August)**

**Time: XX**

**Bubble Zone: XX**

There will be no parking facilities onsite for parents and we encourage students to bring their own pen to sign for the results.

We will have a careers advisor available on the day to offer support regarding future destinations and our exam officer will be available to discuss the new exam window in November should students wish to appeal and resit the GCSEs examinations. We have also booked an ice cream van for students to enjoy. Whilst we know it will be difficult, students should refrain from hugging their friends – social distancing must be adhered to at all times.

If you wish to have your results emailed directly to you instead of coming onsite, we are permitted to email results from 8am on the morning of the 20<sup>th</sup> August. The office should have already been in contact to check your details we have on the system are correct. If these have changed or you would like them sent to an alternative email address, please can you let us know.

All schools and 6<sup>th</sup> form colleges have agreed there will be a fair degree of tolerance when looking at both the CAG (Centre Assessed Grades) and actual grade when students are applying for courses, so you will not be disadvantaged by this process in any way.

If you are unhappy with the grade you receive, you will have the opportunity to sit your GCSEs in November in a one off series of exams. Once you have taken your results home and discussed these with your parents, if you choose to appeal and want to sit the GCSE the following deadlines will apply for you in which to be in contact with the school:

- GCSE (except English Language and Mathematics) – 18 September 2020
- GCSE (English Language and Mathematics) – 4 October 2020

Orchard Way, Shirley, Croydon CR0 7NJ

T: 020 8776 0220

F: 020 8777 3904

E: admin@orchardparkhigh.net

W: www.orchardparkhigh.co.uk



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We will attach a letter documenting the appeals process with your results certificates. We ask that all appeals and communications regarding your results are sent to the following email address so these can be dealt with centrally by our exams team:

[gradingquery@orchardparkhigh.net](mailto:gradingquery@orchardparkhigh.net)

Any results not collected on the 20<sup>th</sup> August will be sent home in the post.

Please note: If we have a 2<sup>nd</sup> Covid19 spike resulting in a local or national lockdown, all results will be emailed out at 8am on the results day.

We look forward to welcoming you back at Orchard Park High School on the 20<sup>th</sup>, but in the meantime please do not hesitate to contact us if you have any questions.

Yours sincerely,

**Mrs Smyrk**  
**Acting Head Teacher**

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