



# Orchard Park High School

"Inspiring Lives, Building Futures"

19<sup>th</sup> August 2020

Dear Parents/Carers,

It has been quite a summer for those in the world of education, as I'm sure you will have seen in the news and across the media in recent days. We have been busy addressing governmental changes to KS4 assessment as they have occurred over the past week, but please be assured that nothing is holding us back from our preparations for a full reopening at Orchard Park in a couple of weeks.

*In this pack, you will find enclosed a few key pieces of information:*

- a) Parent letter sent electronically on Mon 10<sup>th</sup> August regarding full school opening\*
- b) Guidance document for full school reopening\*

**\*PLEASE NOTE: ALL STUDENTS MUST RETURN THE SLIP ON THEIR FIRST DAY OF TERM DURING ROLL CALL TO CONFIRM THIS GUIDANCE HAS BEEN READ.**

1. A reminder of return dates and start/end times for all year groups
2. School Lunches – **must be** pre-ordered
3. Jumper colours
4. List of Academic Year Leads and Tutors
5. Website and Social Media

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## 1 Return to School Dates – and timings

### Return Dates

Thurs 3<sup>rd</sup> September: **Years 7 & 11 only**

Fri 4<sup>th</sup> September: **All students**

*All student timetables will be issued on the first day back.*



### Confirmed Start & End Times - Autumn Term 2020

	Gate entry	Start time	End time
Year 7	08:30	08:35	15:15
Year 8	08:25	08:30	15:00
Year 9	08:20	08:25	15:05
Year 10	08:15	08:20	15:10
Year 11	08:10	08:15	16:10

On the first day back to school, students will enter through the pedestrian gate and be directed by staff to their roll call venue. They will meet their tutor in the roll call venue\* and be taken to their classroom for their first lesson, or to the hall for assembly.

\*See guidance doc.

## 2 School Lunches and snacks

Due to current COVID-19 safety procedures, **we are asking all parents to pre-order food choices for students two weeks in advance.** This enables us to prepare food safely, package it in advance and distribute to students who have ordered, without having busy queues of students standing close to food counters.

We will publish our lunch menu on our website, and will send an email each week with a link to a google form - for parents to order two weeks in advance. Snacks will be available at breacktime in or near to their designated social area –

Orchard Way, Shirley, Croydon CR0 7NJ

T: 020 8776 0220

F: 020 8777 3904

E: [admin@orchardparkhigh.net](mailto:admin@orchardparkhigh.net)

W: [www.orchardparkhigh.co.uk](http://www.orchardparkhigh.co.uk)



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to purchase items, students will need to show their self-quizzing booklet (planner) with their name on, and money will be deducted from their account accordingly.

*Lunch options will look like this:*

### Main meal

- a) Hot meal – meat (meal will be listed)
- b) Hot meal – vegetarian (meal will be listed)
- c) Cold meal – meat sandwich (filling will be listed)
- d) Cold meal – vegetarian sandwich (filling will be listed)

### Dessert

- a) One option of dessert (dessert will be listed)
- b) Yoghurt or fruit

With your child/children, please complete one order form per child having a school lunch.

I.e. If you have 1 child at Orchard Park, complete one form. If you have 2 children at Orchard Park, click on the link twice to complete the form twice.

Students will then walk to the Dining Room at lunch time, where they will give their fingerprint and the pre-ordered packaged meal will be handed to them in a box. They can then sit at a table to eat their lunch. The biometric pads which students press their finger on to pay will be wiped between each new student in the queue. As usual, parents will simply need to ensure that students have enough money on their account to pay for their order.

Please note: students are more than welcome to bring their own packed lunch as normal.

### PRE-ORDER LUNCHES NOW: **DEADLINE Weds 26<sup>th</sup> August for both weeks**

Pre-order form for **Thurs 3<sup>rd</sup> and Fri 4<sup>th</sup>** September here: <https://forms.gle/cxRVKDZMCgJhEuX47>

Pre-order form for **Mon 7<sup>th</sup> – Fri 11<sup>th</sup>** September here: <https://forms.gle/QCvumuv6sGzZqzbAA>

### 3 Year Group Jumper Colours – reminder

Here are the colour jumpers each year group is expected to wear.

All purchases to go through Hewitts of Croydon: <https://www.hewittsofcroydon.com/>

Year 7	Red
Year 8	Green
Year 9	Purple
Year 10	Blue
Year 11	Yellow

### 4 Academic Year Leads and Tutors

Here is a list of our team of Academic Year Leads and Tutors for 2020-21. Our Academic Year Leads oversee pastoral and academic support for their designated year group, and will be closely involved with students and Tutors to ensure a safe return to school for all. Email addresses will be available on our website for specific queries or concerns.

Further information on behaviour expectations will be sent next week by Mr Hubbard, Assistant Headteacher, who

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oversees Student Conduct. In this pack, Mr Hubbard will send an update on our Orchard Park Behaviour Policy, along with details of COVID-19 adaptations to the behaviour policy and information on tutor groups. All parents, carers and students must be aware of these policies and changes before return.

**Note:** Students and parents must also sign the home-school agreement sent out in next week's pack and return to school with them on the first day back.

Year Group	Academic Year Lead	Year Group Tutors					
7	Miss Goodwin	Miss Johnston	Mr Rapsey	Mr Latouche	Miss Hamm	Mr Wright	
8	Ms Walsh	Miss Coupland	Ms Baatjies	Miss Kuratomi	Miss Whatley	Mr Spero	
9	Ms Ferigan	Mr Samsouandar	Mrs Sommerville	Mr Hyde	Miss Friday	Ms Kirwan	
10	Mr Shah	Mr Alabi	Miss Hansford	Mr Sonan	Mr Mohamed	Mr Afriyie	
11	Mr Atherton	Ms Cooper	Mrs Thompson & Ms Ongley	Mr Lewis	Mrs Devane	Mr Ramnarain	Mr Khattab

## 5 Website and Social Media

As the new term approaches, we will devote a section of the website to sharing key information regarding full reopening – all information we've shared by post will be uploaded there, so do look out for this. This section will be found under the 'INFORMATION' tab on our Home page, and will be called 'FULL SCHOOL REOPENING'.

We will also share key information and updates via our social media pages as the term continues. Do follow our accounts below to receive the most up to date information.

**Website:** <https://www.orchardparkhigh.co.uk/>

**Facebook:** <https://www.facebook.com/OPHSchoolCroydon>

**Twitter:** <https://twitter.com/OrchardParkHigh>

All other information can be found in the printed guidance document enclosed, which must be read before students return.

We are very much looking forward to welcoming our students back through our doors and are eager to continue their education journey with them.

Yours sincerely,

Mrs Josie Mingay  
Interim Headteacher

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