



27th August 2021

Dear Parents/Carers,

RE: Start of term arrangements

I hope that this email finds you and your families well and that you have enjoyed the summer break.

We are looking forward to seeing the students back next week, but as you know, we are obliged to test all students twice for Covid 19 before they start lessons. This is to ensure that the school is a safe environment for our staff and students.

Arrangements for the start of term:

Thursday 2nd September

Covid 19 Test 1 for all students: Students should only attend school for their Covid test slot.

Friday 3rd September

Year 11 and 7 students only in school. 8.25am Roll Call. All day for normal lessons.

Monday 6th September

Covid 19 Test 2 for all students. Students should only attend school for their Covid test slot

Tuesday 7th September

Normal school day for all students 8.25 Roll Call. All day for normal lessons.

Arrangements for Covid 19 Tests 1 and 2 on Thursday 2nd September and Monday 6th September 2021.

1. We will be running Asymptomatic Lateral Flow testing, which is for students who do NOT have any Covid 19 symptoms. If your child is exhibiting any of the following symptoms (high temperature, a new continuous cough, loss of sense of smell or taste) then you should not send them to school, but instead arrange for them to take a PCR test and keep them at home until the result is received.
2. Students should arrive at school at the following times on both Thursday 2nd September and Monday 6th September:

Year 11	8.30-9.20am
Year 10	9.30-10.30am
Year 9	11am-11.50am
Year 8	12-1pm
Year 7	1.45-2.45pm

Orchard Way, Shirley, Croydon CR0 7NJ
T: 020 8776 0220
F: 020 8777 3904
E: admin@orchardparkhigh.net
W: www.orchardparkhigh.co.uk



It is essential that students arrive at their allocated times to ensure fast and efficient testing. They must complete BOTH tests – they will not be allowed into the school building for lessons until they have done so.

3. If you do NOT wish you child to participate in the testing, please inform us as soon as possible by mailing admin@orchardparkhigh.net

4. The testing process:
 - a. Students may wear their own clothes on this day.
 - b. They will be met at the school gate where they will be asked if they have any Covid 19 symptoms. Students should maintain social distancing and complete hand sanitising as directed throughout the process.
 - c. They will then make their way to the canteen to collect their testing documentation.
 - d. From there they will be guided to either the Sports Hall or the Gym to complete their registration.
 - e. They will then be supervised whilst completing their test – this is to ensure safe and accurate results. Swabbing guidance reminder: Open your mouth wide and rub the swab over your tonsils (or where they would have been). Avoid the end of the swab touching your teeth, tongue and gums. Then put the same swab inside your nose (about 2.5 cm up or until you feel some resistance).
 - f. Students will then be guided out of the school building via reception.
 - g. The test will be processed on site. Please note - you will only be contacted if your child tests POSITIVE for Covid 19.

5. On Monday 6th September, students will also receive a home testing kit.
It is essential that students test themselves twice weekly (on a Wednesday and Sunday night) for the month of September as per the Government's guidance. Please see this link for a reminder of how to complete the test at home: <https://www.youtube.com/watch?v=S9XR8RZxKNo>

Thank you in advance for your support with this essential return to school process. Please do not hesitate to contact the school if you have any questions.

Yours faithfully,

Ms G Smyrk
Associate Head teacher