



4th March 2026

Dear Parent/Carers

Congratulations and welcome to Orchard Park High School!

We are delighted that your child has been offered a place in Year 7 and we are really looking forward to the start of their journey in September 2026. They will be part of an ambitious, enriching, happy and high achieving environment and we are very excited about their success with us.

I would like to take this opportunity to introduce **Mrs Ruby**, our school's designated transition lead. At Orchard park we are passionate about ensuring a smooth transition from primary school for every child and understand that some children (and indeed, parents) can feel nervous about the transition to secondary education. Please rest assured that this is completely normal and we will do everything we can to ensure both you and your child are given all the information and experiences they need to be confident and positive about their start at Orchard Park.

With this in mind, we are pleased to announce the following transition events in the coming months: students are welcome to attend all events. They are a great way to get to know our building, our staff and make new friends.

- **Wednesday 13th May- 4-5pm** Performing and Creative Arts Workshops at Orchard Park- [sign up here](#)
- **Wednesday 10th June 4-5pm** Performing and Creative Arts Workshops at Orchard Park- [sign up here](#)
- **Thursday 24th June: New Year 7 Parent Information Evening** - 5-6pm at Orchard Park High (*students are welcome to attend this event but it is not compulsory for them*)
- **Friday 3rd July: Transition day** - students will arrive at our school at 9am and the school day will finish at 2.30pm. More details will follow closer to the date.
- **Wednesday 15th July: one to one transition meetings for families** - 3:15-4:45pm with a member of teaching staff (more information to follow nearer the time)

**Tuesday 18th and Wednesday 19th August: Summer Programme:**

Our summer school promises to be two days of fun and friendship and an opportunity for Orchard Park to feel like home before September. Complete this [Google Form](#) to sign up.

Students can wear their own choice of clothing for Summer School, but this must be appropriate attire for physical activity. In addition, students will need to bring their own packed lunch (those in receipt of Free School Meals will have a packed lunch provided) and plenty of water. The summer school day will run from **10.00am to 3.00pm** each day.

**All about me: Google Form**

So that we can get to know each other better, please could our students complete this [Google Form](#) that we will share with our year 7 transition team.

Ms Carly Moran, Headteacher

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**School Website**

Please visit our year 7 tab on the school website for all the information you will need for transition, including uniform requirements.

<https://www.orchardparkhigh.co.uk/page/?title=New+Year+7+Induction&pid=165>

**September**

Please note that the school term for year 7 students starts on Wednesday 2nd September where year 7 learners will have a full induction day designed to support them in understanding our school's routines, policies and procedures.

If you have any further questions (nothing is a 'silly' question) and to sign up for any of our workshops or summer school if you are unable to use the Google links, please feel free to email Mrs Ruby using [cruby@orchardparkhigh.net](mailto:cruby@orchardparkhigh.net)

We look forward to welcoming you into our community.

Yours faithfully,



**Ms Carly Moran**  
**Headteacher**